

**SHIRE OF**  
**WESTONIA**  
A vibrant community lifestyle

# Minutes

## Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia

Thursday 21<sup>st</sup> June 2018

### CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 19<sup>th</sup> July 2018 as a true and accurate record of the Ordinary Council Meeting held on 21<sup>st</sup> June 2018.

.....  
**Cr Karin Day**  
**Shire President**

*All attachment items referred to in these minutes are available for public perusal at the Shire Office*



## Disclaimer

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In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.

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## 1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.32pm. A minute silence was held as a mark of respect for the following former ratepayers and residents who recently passed away:

- Hazel Bennett
- Des Penny
- Mark Warmdean

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Councillors:

Cr KM Day	President
Cr WJ Huxtable	Deputy President
Cr RS Corsini	
Cr DL Geier	
Cr RA Della Bosca	

### Staff:

Mr. JC Criddle	Chief Executive Officer
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<b>Members of the Public:</b>	Ian Mahoney (left 4.46)
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<b>Apologies:</b>	Cr JJ Jefferys
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<b>Approved Leave of Absence:</b>	Nil
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## 3. PUBLIC QUESTION TIME (3.35pm – 3.50pm)

Nil

## 4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 5. CONFIRMATION OF PREVIOUS MINUTES

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### OFFICER RECOMMENDATIONS

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That the minutes of the Ordinary Meeting of Council held on 25<sup>th</sup> May 2018 be confirmed as a true and correct record.

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### RESOLUTION

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<b>Moved:</b>	Cr Huxtable	<b>Seconded:</b>	Cr Corsini
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<b>01/06-18</b>	That the minutes of the Ordinary Meeting of Council held on 25 <sup>th</sup> May 2018 be confirmed as a true and correct record.		
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CARRIED 5/0

## 6. RECEIVAL OF MINUTES

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### OFFICER RECOMMENDATIONS

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That the minutes of the Great Eastern Country Zone Meeting held Thursday 26 April 2018 be received.



## 9. MATTERS REQUIRING A COUNCIL DECISION



### 9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS FOR PAYMENT

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Kay Geier, Senior Finance Officer	
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<b>Attachment 9.1.1</b> List of Accounts	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### Purpose of the Report

- Executive Decision                       Legislative Requirement

#### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### Comment

Attached is a copy of Accounts for Payment for the month of May 2018. The credit card statements currently show:

CEO                      **May 2018 \$1578.54** First Aid Kit requirements, Uniform shoes, Travel & accommodation Shauna, Housing & Office inet service, ablution caravan park requirements.

Works Supervisor                      **May 2018 \$499.00** Licence new Pardo, BCF voucher Joel Kowaloski.

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

#### Policy Implications

Council does not have a policy in relation to payment of accounts.

#### Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

#### Financial Implications

Expenditure in accordance with the 2016/2017 Annual Budget.



### Voting Requirements



Simple Majority



Absolute Majority

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### OFFICER RECOMMENDATIONS

That May 2018 accounts submitted to today's meeting on Municipal vouchers 3643 to 3654 and D/Debits EFT3006 to EFT3070 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$392,837.35 be passed for payment

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### RESOLUTION

Moved:

Cr Della Bosca

Seconded:

Cr Huxtable



03/06-18

That May 2018 accounts submitted to today's meeting on Municipal vouchers 3643 to 3654 and D/Debits EFT3006 to EFT3070 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$392,837.35 be passed for payment

CARRIED 5/0

## 9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – MAY 2018

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<b>Responsible Officer:</b>	Jamie Criddle, CEO		
<b>Author:</b>	Kay Geier, Senior Finance Officer		
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements		
<b>Disclosure of Interest:</b>	Nil		
<b>Attachments:</b>	<b>Attachment 9.1.2</b> Monthly Statement of Financial Activity		
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>	
			

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### Purpose of the Report

- Executive Decision                       Legislative Requirement

### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

### Comment

The Monthly Statement of Financial Activity for the period ending 31<sup>st</sup> May 2018 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

### Statutory Environment

General Financial Management of Council  
Council 2015/2016 Budget  
Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

### Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

### Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

### Financial Implications

There is no direct financial implication in relation to this matter.

### Voting Requirements

- Simple Majority                       Absolute Majority







**9.1.3 GST RECONCILIATION REPORT – MAY 2018**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Kay Geier, Senior Finance Officer
<b>File Reference:</b>	F1.4.4 Audit Report
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.3</b> GST Report
<b>Signature:</b>	<b>Officer</b> <span style="float: right;"><b>CEO</b></span>



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**Purpose of the Report**

- Executive Decision                       Legislative Requirement

**Background**

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 31<sup>st</sup> May 2018 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

**Comment**

The GST Reconciliation Report is attached for Councillor consideration.

**Statutory Environment**

Nil

**Policy Implications**

Council does not have a policy in regards to Goods and Services Tax.

**Strategic Implications**

Nil

**Financial Implications**

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

**Voting Requirements**

- Simple Majority                       Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That the GST Reconciliation totaling (\$6,025) for the period ending 31<sup>st</sup> May 2018 be adopted.





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**RESOLUTION**

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**Moved:** Cr Geier

**Seconded:** Cr Corsini

**06/06-18** That Council approve the request of the Education Department to conduct VacSwim classes at the Westonia Swimming Pool from Saturday 15 to Friday 21 December 2018.


**CARRIED 5/0**

### 9.1.5 WALGA CONSTITUTION AMENDMENTS

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<b>Attachment</b>	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### Purpose of the Report

- Executive Decision  Legislative Requirement

#### Background

Members of the Great Eastern Country Zone discussed the proposed amendments to the WALGA constitution.

The constitution amendments were as per the following:

#### **WALGA Recommendation**

*That Clause 18 and Clause 19 of the Association Constitution be amended as follows:*

- I. *Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:*

*Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.*

- II. *Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:*

*(1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.*

*(2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.*

*(3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.*

*(4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.*

*~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.*

~~(4)(6)~~ A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause ~~18~~ 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.

That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:

17A – Rotation of Presidency

At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.

At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.

That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:

That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:

- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(e) of the Local Government Act 1995.

That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:

- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.

That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:

- I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):  
~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~  
“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.
- II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.
- III. That sub-clause 9(1)(a) of the Association Constitution relating to ex-officio members of State Council be amended to replace the words “Local Government Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.
- IV. That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.

Special Majority Decision Required.

Whilst the above changes to the WALGA Constitution should be supported, Member Councils might also wish to discuss the matter of State Council’s size.

Currently State Council has 24 State Councillors, one State Councillor for each WALGA Zone.

At the March Meeting of the Great Eastern Country Zone, Cr Strange commented that the size of the State Councils should be reviewed, with so suggesting that 24 State Councillors may be too many and as such a review of membership on State Council should be undertaken.



**Comment**

**ZONE COMMENT:**

Zone supports the WALGA recommendation

**ADDITIONAL MEETING COMMENT:**

In discussing Agenda Item 5.12 the meeting also considered the matter of membership to State Council.

**RECOMMENDATION:**

That the Great Eastern Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

**RESOLUTION: Moved: Cr Strange Seconded: Cr Davies**

That the Great Eastern Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

**RESOLUTION: Moved: Cr O'Connell Seconded: Cr Truran**

That the matter of representation on State Council be referred to Member Councils for consideration with responses to be considered at the June Meeting of the Great Eastern Country Zone.

**COMMENT**

The item is being put to Council for consideration and to provide a response back to the Zone Executive to consolidate and provide the information through to WALGA.

Currently their membership of WALGA for State Council:

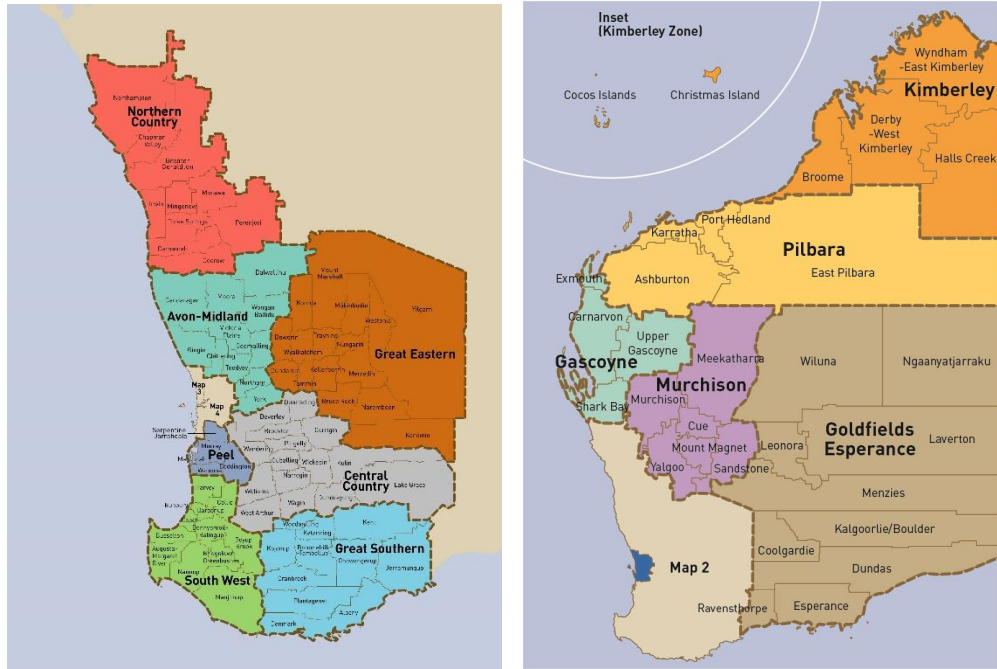
**Chair**

WALGA President President Cr Lynne Craigie

**Members**

Avon-Midland Country Zone	Cr Jan Court
Central Country Zone	President Cr Phil Blight
Central Metropolitan Zone	Cr Paul Kelly
	Vacant
East Metropolitan Zone	Cr Brooke O'Donnell
	Cr Kate Driver
Goldfields Esperance Country Zone	President Cr Malcolm Cullen
Gascoyne Country Zone	President Cr Cheryl Cowell
Great Eastern Country Zone	President Cr Stephen Strange
Great Southern Country Zone	President Cr Keith House
Kimberley Country Zone	Cr Chris Mitchell
Murchison Country Zone	Cr Les Price
	Cr Russ Fishwick JP
North Metropolitan Zone	Cr Giovanni Italiano JP
	Mayor Tracey Roberts JP (Deputy President)
Northern Country Zone	President Cr Karen Chappel
Peel Country Zone	President Cr Michelle Rich
Pilbara Country Zone	President Cr Kerry White
	Cr Julie Brown
South East Metropolitan Zone	Cr Brian Oliver
	Mayor Logan Howlett JP
South Metropolitan Zone	Cr Doug Thompson
	Mayor Carol Adams
South West Country Zone	President Cr Tony Dean
<b>Ex Officio</b>	
Local Government Professionals State President	Mr Ian Cowie PSM





Country Zones (12) – Possible scenario

Great Eastern Country Zone - Goldfields-Esperance Country Zone (1)

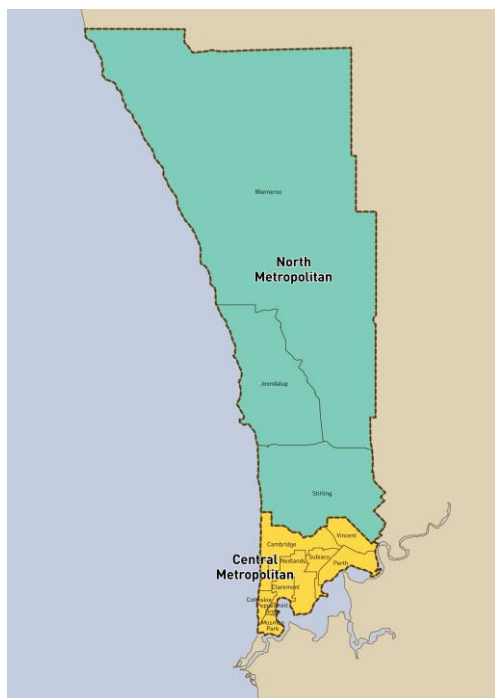
Murchison Country Zone - Gascoyne Country Zone (1)

Northern Country Zone Avon-Midland Country Zone (1)

Peel Country Zone -Central Country Zone (1)

Pilbara Country Zone - Kimberley Country Zone (1)

South West Country Zone - Great Southern Country Zone (1)



City Zones (5) - Possible scenario

Central Metropolitan Zone (2)

South Metropolitan Zone (1)

East Metropolitan Zone (1)

South East Metropolitan Zone (1)

North Metropolitan Zone (1)




### 9.1.6 DIFFERENTIAL RATES 2018/2019

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<b>Attachment</b>	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### **Purpose of the Report**

Executive Decision

Legislative Requirement

#### **Background**

Over the past couple of months, Council has been working through the process of implementing a Differential Rate for Mining GRV as it has done for the past ten years or so.

In working through the process, Council has:

- Reviewed and adopted the statements in relation to Objects & Reasons for implementing a Differential Rate and Rating Information;
- Set the proposed rates for GRV Mining & General;
- Advertised & invited public comment on the proposed rate;
- Consider any submissions;
- Seek Ministers approval to impose the new rate.

In reviewing the documentation sent to the Department of Local Government, a couple of issues were raised. It appears that the Statement of Objects and Reasons that was adopted at the April meeting makes reference to adopting a Differential Rate for Mining UV rather than Mining GRV.

Since the advertising period closed, the Valuer General has provided a new GRV roll which was thought to have been provided next year. This has meant that with a slight reduction in valuation, that the advertised rate in the dollar would mean a reduction in actual rates.

Rather than starting the advertising period again from scratch the Department has suggested that Council adopt the amended Objects and Reasons for implementing a Differential Rate. It was also suggested to adopt the revised GRV Rate in the Dollar after receiving the new valuations.

Finally, while not required under the Local Government Act, the Department as suggesting as a matter of practice that Council adopt the UV rates in the dollar. The Minister needs to see evidence that the Shire has considered all sources of rates revenue and details of the budget deficiency in order to arrive at the RID being proposed in the GRV Mining category before he can approve. This will also help the Department to consider the broader context of the proposed RID including the impact on the different categories and individual ratepayers etc.

#### **Community/Stakeholder Consultation**

An advertisement on the Wednesday 2<sup>nd</sup> May 2018 was included in the public notice section of the Newspaper circulated in the district as well as being located on the public notice board at the Shire office and the Shire website. The community will have 21 days to make submissions. (5.00pm 24<sup>th</sup> May 2018).

Troy Hancock, Department of Local Government.

**Comment**

Council supported the differential rates in the dollar and minimums proposed for the 2018/2019 financial year and advertised the proposed rates for a 21 day comment period closing on Thursday 24<sup>th</sup> May 2018. Council are then required to seek Ministerial approval for proposing to impose a Mining GRV differential rate that is more than twice the lowest rate.

April 18 Resolution:

**RESOLUTION**

Moved: Cr Jefferys Seconded: Cr Della Bosca

10/04-18 That Council:

1. Reviews and adopts the statements in relation to
  - a) Objects and Reasons for implementing a Differential Rate 2018-19
  - b) Statement of Rating Information 2018-19
2. Support the following differential rates in the dollar and minimum payments for the GRV and UV rated properties, subject to finalisation of the 2018/2019 draft budget:

<i>Category</i>	<i>Rate in the \$</i>	<i>Minimum Rate \$</i>
GRV General	5.9533	355.00
GRV Mining	16.0175	355.00

3. Seek the Minister for Local Government’s approval to impose differential general rates more than twice the lowest rate; and
4. That Council publicly advertises its intention to impose differential rates, pursuant to section 6.36 (1) of the Local Government Act 1995 and invites public submissions for a period of twenty one days; and
5. That Council consider any submissions in respect of imposition of differential rates as part of the 2018/2019 Budget deliberations.

CARRIED 4/0

May 2018 Resolution

**RESOLUTION**

Moved: Cr Jefferys Seconded: Cr Huxtable

08/05-18 That after the close of the 21-day public consultation period, which concluded on Thursday 24<sup>th</sup> May 2018 Council are advised that no submissions were received in respect of imposition of differential rates as part of the 2018/2019 Budget deliberations and therefore seek the Minister for Local Government’s approval to impose differential general rates more than twice the lowest rate as per the table below.

<i>Category</i>	<i>Rate in the \$</i>	<i>Minimum Rate \$</i>
GRV General	5.9533	355.00
GRV Mining	16.0175	355.00

CARRIED 6/0 BY ABSOLUTE MAJORITY

*It must be understood the purpose of this Agenda Item is to set an estimated Differential Rate so a request can be sent to the Minister after advertising and seeking submissions from the electorate. Invariable the actual rate amount set may differ from the estimate once the valuations have been received from Landgate for the next financial year. However the legislations allows these rate in dollar amounts to be adjusted to reflect the actual valuations by making notation in the Shires Adopted Budget and on the Rate Notices sent out. Such notation is to explain the reason for the difference between the advertise Differential Rate and that impose being due to valuation adjustments from Landgate.*

The table below shows the revised rate categories for 2018/2019 and the rate in cents and minimum amounts; for all rate categories.

<b>Category</b>	<b>Rate in the \$</b>	<b>Minimum Rate \$</b>
GRV Residential	6.8641	355.00
GRV Mining	19.5194	355.00
UV General	1.4677	355.00
UV Mining	1.4677	200.00

### **Statutory Environment**

Under section 6.36 of the Local Government Act 1995, Council is required to give local public notice of the intention of Council to impose differential rates, or a minimum payment under a differential rate category. Local public notice includes publishing in a newspaper circulating in the district, exhibiting on the notice board of the local government office, and exhibiting on the notice board of the library inviting submissions in respect of the following information, for a minimum of 21 days;

- Details of each rate or minimum payment the local government intends to impose,
- Invitation for submissions to be made in respect of the proposed rate or minimum payment and any related matters.

### **Policy Implications**

There are no policies relating to this matter.

### **Strategic Implications**

N/A

### **Financial Implications**

The Shire's principle source of income is through rates. It is an essential part of the budget process that the Council consider the level of rates that need to be raised in the context of funding the annual budget. It must also be noted that as other income, such as fees and charges are fixed by external legislation, there is very little scope for the Shire to increase this revenue source to keep up with the rising costs of service provision, therefore, these increasing costs must be borne by increases in rates.

The Shire has until 31 August each year to adopt the Annual Budget, as the Shire is a growing organisation and as such we are heavily reliant on receiving rates income to fund our operations, including salaries. With this in mind, setting the level of rates for advertising and allowing the adoption of the annual budget in June, after the close of the advertising period, is a very high priority to enable rates notices to be issued. The Shire prepares its cash flow based on starting to receive rate payments in late August each year.



**Voting Requirements**

Simple Majority

Absolute Majority

**OFFICER RECOMMENDATIONS**

That Council:

- 1 Council adopt the amended Objects and Reasons for implementing a Differential Rate.
- 2 Adopt the revised GRV (Residential/Mining) Rate in the Dollar, including minimums after receiving the new valuations.
- 3 Adopt the UV (General/Mining) Rate in the Dollar, including minimums.
- 4 Seek the Minister for Local Government’s approval to impose GRV Mining Differential Rates more than twice the lowest rate as per the table below.

<i>Category</i>	<i>Rate in the Dollar (c)</i>	<i>Minimum Rate \$</i>
GRV Residential	6.8641	355.00
GRV Mining	19.5194	355.00
UV General	1.4677	355.00
UV Mining	1.4677	200.00

**RESOLUTION**

**Moved:** Cr Corsini

**Seconded:** Cr Della Bosca

**08/06-18**

**That Council:**

1. Council adopt the amended Objects and Reasons for implementing a Differential Rate.
2. Adopt the revised GRV (Residential/Mining) Rate in the Dollar, including minimums after receiving the new valuations.
3. Adopt the UV (General/Mining) Rate in the Dollar, including minimums.
4. Seek the Minister for Local Government’s approval to impose GRV Mining Differential Rates more than twice the lowest rate as per the table below.

<i>Category</i>	<i>Rate in the Dollar (c)</i>	<i>Minimum Rate \$</i>
GRV Residential	6.8641	355.00
GRV Mining	19.5194	355.00
UV General	1.4677	355.00
UV Mining	1.4677	200.00

**CARRIED BY ABSOLUTE MAJORITY 5/0**

**9.2 COMMUNITY AND REGULATORY SERVICE**

**NIL**

**9.3 WORKS AND SERVICE**

**NIL**



#### **9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES**

**NIL**

## 10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

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### RESOLUTION

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Moved: Cr Geier

Seconded: Cr Corsini

09/06-18 That Council allows the following four (4) items of new business of an urgent nature.

CARRIED 5/0

### 11.1 DRAFT BUDGET 2018/2019

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Responsible Officer: Jamie Criddle, CEO

Author: Jamie Criddle, CEO

File Reference:

Disclosure of Interest: Nil

Attachments: Attachment

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Signature: Officer CEO



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#### Purpose of the Report

Executive Decision

Legislative Requirement

#### Background

A copy of the Draft 2018/2019 Annual Budget will be provided to Councillors prior to the meeting for review prior to considering the budget for adoption at the July ordinary meeting or a special meeting in July 2017.

#### Comment

Council will be required to review the Draft Budget and offer recommendations prior to its finalisation.

#### Statutory Environment

Local Government Act 1995, Section 6.2 – Local Government to prepare an annual budget.

#### Policy Implications

Council does not have a policy in relation to this item.

#### Strategic Implications

Nil

**Financial Implications**

Budget of financial income and expenditure for 2017/2018 financial year.

**Voting Requirements**

Simple Majority  Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That Council review the Draft 2018/2019 Annual Budget prior to considering the budget for adoption in July.

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**RESOLUTION**

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**Moved:** Cr Della Bosca **Seconded:** Cr Geier

**10/06-18** That Council review the Draft 2018/2019 Annual Budget prior to considering the budget for adoption in July


CARRIED 5 /0

**11.2 GREENING AUSTRALIA – COLLECTION OF SEED**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Jamie Criddle, CEO
<b>File Reference:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Attachment
<b>Signature:</b>	Officer <span style="float: right;">CEO</span>

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**Purpose of the Report**

Executive Decision  Legislative Requirement

**Background**

Greening Australia is seeking Council's permission to collect native seed from Reserves under management order to the Shire of Westonia. A draft letter of approval has been supplied and is shown as circulated to members.

**Community/Stakeholder Consultation**

NRM Officer – Dylan Copeland

**Comment**

Greening Australia is a recognised body in regard to this type of activity in a number of local government areas. The CEO is not aware of any instances where an approval of this type has been abused

This permission is granted on the following conditions:-




### 11.3 ADDITIONAL PETTY CASH – OFFICE FLOAT

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	A1.9.3	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>		
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### Purpose of the Report

Executive Decision  Legislative Requirement

#### Background

A request has been made via the Administration Staff to increase the current Petty Cash Float from \$620.00 to \$670.00.

#### Comment

The rationale behind this request revolves around the increase patronage of the Hood-Penn Museum and the change in Caretaker at the Westonia Caravan Park.

Currently the front till operates with a \$100.00 float for both Shire business and the museum change. This gets very difficult and staff often need to go to Kays office and change money, leaving the front counter unattended.

The Caravan Park also offers some challenges with the new caretaker requiring a float to issue receipts on site.

To solve the problem, the following is proposed:

	Current	Proposed
Till	\$100.00	\$100.00
Petty Cash	\$470.00	\$470.00
Caravan Park	<u>\$ 50.00</u>	<u>\$100.00</u>
	\$620.00	\$670.00

#### Statutory Environment

Nil

#### Policy Implications

There are no policies relating to this matter.

#### Strategic Implications

N/A

#### Financial Implications

Increase of \$50.00 to be allocated to the Balance Sheet



**Voting Requirements**

Simple Majority

Absolute Majority

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**OFFICER RECOMMENDATIONS**

That Council approves the allocation of an additional \$50.00 to the current Petty Cash Allocation of \$670.00 to allocate \$100 to the Till, \$470 to Petty Cash and \$100 to the Caravan Park Float, totalling \$670.00.

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**RESOLUTION**

Moved: Cr Geier

Seconded: Cr Corsini

12/06-18 That Council approves the allocation of an additional \$50.00 to the current Petty Cash Allocation of \$670.00 to allocate \$100 to the Till, \$470 to Petty Cash and \$100 to the Caravan Park Float, totalling \$670.00

CARRIED 5/0

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**RESOLUTION**

Moved: Cr Geier

Seconded: Cr Della Bosca

13/06-18 That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:  
b) the personal affairs of any person;

CARRIED 5/0

Meeting closed to the public at 6.58pm

**11.4 BELINDA MCMURDO**

Meeting reopened to the public at 7.04pm

**12 DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on Thursday 19<sup>th</sup> July 2018 commencing at 3.30pm

**13 MEETING CLOSURE**

There being no further business the President, Cr Day declared the meeting closed at 7.05pm